



FLOWER CITY SCHOOL 54  
IGNITING MINDS, LIGHTING PATHS!

## School-Based Planning Team - Running Agenda 24-25

Date	Time		Location
November 13, 2024	4:00pm		Conference Room
Facilitator	Notetaker	Time Keeper	Next Step Tracker
DLG	Sookram	Lay	Keene

	<p><i>We believe in respect and equality.</i>  <i>We believe in empowering all.</i>  <i>We believe in us and our future.</i>  <i>We can be anything we want to be.</i></p>		
<b>School #54 Mission</b>	<p><i>We promote a safe and caring learning environment where students can celebrate culture and diversity.</i></p> <p><i>Through restorative practices, we foster a community of collaboration where all are valued.</i></p> <p><i>We honor achievement and provide positive experiences to help all members of our Flower City School community develop deep-rooted talents and skills for continuous learning.</i></p>		
<b>Meeting Objectives</b>	<p><i>Participants will...</i></p> <ul style="list-style-type: none"> <li><i>Reflect on their leadership work and plan for continuous improvement.</i></li> <li><i>Apply questioning, facilitation, and decision-making strategies that facilitate adult learning and structure meaningful conversations that drive improvements in teaching and learning.</i></li> <li><i>Review the School Improvement Plan (SIP) to assess implementation progress and impact on student learning</i></li> </ul>		
Time	Min	Activity	Notes
	2	Welcome	<ul style="list-style-type: none"> <li>Went through the agenda</li> </ul>



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	2	Approval of the Minutes	<ul style="list-style-type: none"> <li>• Motion to start Keene and Lida</li> <li>• Create 1 word to describe SBPT</li> <li>• Mrs. Hilbert is observing</li> <li>• SCEP leaders collecting evidence</li> <li>• SI-deliverables, collected journals and provided feedback</li> <li>• Title 1 approved</li> <li>• Motion to approve: Keene, Worden</li> </ul>
	1	PD Approvals	<ul style="list-style-type: none"> <li>•</li> </ul>
	20	OPL Presentation	<ul style="list-style-type: none"> <li>• Presenter: Savaria Calloway-Downs <ul style="list-style-type: none"> <li>◦ Filling out the PLE form- what is the process</li> <li>◦ Reviewing the OPL Handbook <a href="https://online.flippingbook.com/view/146019546/">https://online.flippingbook.com/view/146019546/</a></li> </ul> </li> </ul>
	5	Family Newsletter	<ul style="list-style-type: none"> <li>• Review by S. Sookram</li> <li>• <a href="https://secure.smores.com/n/fbqtc-flower-city-school-54">https://secure.smores.com/n/fbqtc-flower-city-school-54</a></li> </ul>
	12	SCEP	<ul style="list-style-type: none"> <li>• <a href="#">Flower City School #54 2024-25 RCSD Improvement Plan</a></li> <li>• RCSD Learning Walk Review</li> <li>• Items might be adjusted, as long as we have a rationale, we can make changes</li> </ul>
	5	Half Day Session Feedback	<ul style="list-style-type: none"> <li>• Recommendation- less session choices</li> <li>• Overall enjoyed the sessions and the time spent with colleagues</li> <li>• One staff wanted only SEL</li> <li>• One staff wants more instructional choices</li> <li>• Next time: choose 1 SEL, 2 instructional learning?- revisit for next ½ day</li> </ul>
ATTENDANCE		<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <del>Demitria Lawton-Greggs, Principal</del></li> <li><input checked="" type="checkbox"/> <del>Stacey Sookram, Administrative Constituency</del></li> <li><input checked="" type="checkbox"/> <del>Erin Lansdowne, Teacher Constituency</del></li> <li><input checked="" type="checkbox"/> <del>Patricia Keene, Teacher Constituency</del></li> <li><input type="checkbox"/> Maurice Young, Teacher Constituency</li> <li><input type="checkbox"/> Val Wylie, Teacher Constituency</li> <li><input type="checkbox"/> Angie Ferris, Teacher Constituency</li> <li><input type="checkbox"/> Shannon O'Brien, Teacher Constituency</li> <li><input checked="" type="checkbox"/> <del>Michele Worden, Teacher Constituency</del></li> <li><input type="checkbox"/> Tynisha Bradwell, RAP Constituency</li> <li><input type="checkbox"/> Whitley Hasty, Parent Constituency</li> <li><input type="checkbox"/> Shakeem Lewis, Parent Constituency</li> </ul>	



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☒ ~~Lida Lay, BENTE Constituency~~

**NEXT  
MEETING  
DATE**

- **OPL Handbook:** <https://online.flippingbook.com/view/146019546/>
- Warden and Lansdowne motion to end